

Mission

The mission of the *Journal of Higher Education Outreach and Engagement* is to serve as the premier peer-reviewed, interdisciplinary journal to advance theory and practice related to all forms of outreach and engagement between higher education institutions and communities.

This includes highlighting innovative endeavors; critically examining emerging issues, trends, challenges, and opportunities; and reporting on studies of impact in the areas of public service, outreach, engagement, extension, engaged research, community-based research, community-based participatory research, action research, public scholarship, service-learning, and community service.

To address these needs, the *Journal of Higher Education Outreach and Engagement* invites manuscripts in 6 categories of exploration related to outreach, community-higher education engagement, engaged research, public scholarship, and service-learning.

- **Research Articles** present quantitative and/or qualitative studies that demonstrate the short- and long-term impact of outreach and engagement on the participating community members; faculty and/or staff members; students (impact on their academic learning, personal growth, and/or sense of civic responsibility); or college or university as a whole.
- **Reflective Essays** examine current and emerging trends, perspectives, issues, and challenges in engagement, public scholarship, and institutional change.
- **Projects with Promise** describe a project; outline the initial steps used to assess the project's impact (and present initial findings); and include plans for sustaining the project; and plans for the project's long-term assessment.
- **Practice Stories from the Field** present and interpret stories about public engagement work, and experiences of higher education practitioners. Narrative inquiry methodology is used to collect and analyze data.

- **Dissertation Overviews** are brief summaries of dissertation research projects on topics related to the mission of the *Journal*. A dissertation overview states the purpose of the research project, provides the theoretical lens(es) and conceptual framework(s) grounding the project, reports the research methods used, describes the data sources, summarizes the findings, and concludes by articulating the significance of the research project in advancing theory and practice.
- **Book Reviews** are invited on works related to all dimensions of university-community engagement. They go beyond the simple description of the book's contents, and show evidence of sound scholarship.

Criteria for Review and Selection

Manuscript submissions are evaluated on the criteria outlined below.

- The appropriateness or fit for the mission of the *Journal*;
- The significance in contributing new knowledge (advancing a field of study; or providing best practices or lessons-learned);
- The rigor and appropriateness of the scholarship; and
- The readability and flow of the information and ideas presented.

Additional criteria are based on the manuscript types: as a research article; as a reflective essay; as a project with promise article; as a practice story from the field; as a book review; or as a dissertation abstract.

Guidelines for Contributors

Manuscripts should

- Represent original and unpublished work of the authors, and must not be under consideration by other publications;
- Indicate that Institutional Review Board (IRB) human subjects approval was secured if applicable (or explain why it was not required);

- Not be more than 10,000 words;
- Have a separate cover page that includes the names, institutional affiliations, addresses, phone numbers, and e-mail addresses of all authors, and mask all of this information throughout the manuscript to ensure anonymity in the reviewing process;
- Include a brief abstract (not to exceed 150 words);
- Be typed, double-spaced throughout, and include block quotes (when necessary) and appropriate references;
- Be formatted using American Psychological Association (APA) style, 6th edition;
- Have photos and graphics submitted as .jpg, .tif, or .eps files, not placed into the Word document. Tables, however, may be placed in Word documents;
- Be formatted and saved in Microsoft Word 2003, or higher; and
- Be read by someone that is not familiar with the topic of the manuscript (for content clarity) as well as copy edited (for grammatical correctness) prior to submission.

The *Journal of Higher Education Outreach and Engagement* is a member of the Open Journal System (no subscription fee). For more information, or to submit a manuscript, visit: <http://www.jheoe.uga.edu>.

Trish Kalivoda
Journal of Higher Education Outreach and Engagement Editor, and
Senior Associate Vice President
Office of the Vice President for Public Service and Outreach
The University of Georgia
Treanor House
1234 S. Lumpkin Street
Athens, Georgia 30602-3692
Phone: 706-542-3946 | Fax: 706-542-6278 | jheoe@uga.edu